



**BUILDING
DEPARTMENT
TIP SHEET**

BUILDING PERMIT EXPIRATION

Every permit issued by the Building Official under the provisions of the International Building Code shall expire by limitation and become null and void if the building or work authorized by such permit is not commenced within 180 days from the date of such permit, or if the building or work authorized by such permit is suspended or abandoned at any time after the work is commenced for a period of 180 days. Each approved inspection will advance the expiration date 180 days from the date of the last approved inspection. Before such work can be recommenced, the following fee schedule shall apply:

Reinstatement of expired building permit – Expired permits which are more than 6 months and less than 36 months since being expired (Note 7).

1. No inspections have been completed:
 - a. Resubmittal – Note 6
 - b. Permit – 100% of original permit fee
 - c. Plan Review – Note 1 & 2
 - d. Valuation – Note 3 & 4
2. Footing and foundation inspection has been completed and approved:
 - a. Resubmittal – Note 5
 - b. Permit – 50% of original permit fee
 - c. Plan Review – Note 1 & 2
 - d. Valuation – Note 3 & 4
3. All rough in inspections have been completed and approved:
 - a. Resubmittal – Note 5
 - b. Permit – 25% of original permit fee
 - c. Plan Review – Note 1 & 2
 - d. Valuation – Note 3 & 4
4. All inspections have been completed except for final approval:
 - a. Resubmittal – Note 5
 - b. Permit - \$47 per hr. with 1 hour minimum
 - c. Plan Review – Note 1
 - d. Valuation – Note 3

(not to exceed 25% of original permit fee)

Notes:

1. No plan review fee is charged if the same approved plans are being used
2. A new plan review fee of 65% of the permit fee is charged when the original approval plans are not being reused.
3. Use the original valuation if the original approved plans are being reused.
4. The valuation shall be based on the proposed construction if the original approved plans are not being reused.
5. Reuse the original approved plans and all paperwork as long as no changes are being made.
6. All paperwork is required to be resubmitted.
7. Permits which have been expired greater than 36 months must be resubmitted and are subject to current building permit fees.